

# Townsend Rotary Fall Fest 2017

Saturday, September 30, 10a-6p & Sunday October 1, 10a-5p

## Vendor Information

Please see [www.townsendfallfest.com](http://www.townsendfallfest.com)

- Credit card payment is now an option – either on-line or call 980-1648
- The Vendor page on our website will link to your website and/or Facebook page
- With your pictures or website we will build a webpage and/or photo gallery of your work on our website

This is all free for you as a Townsend Rotary Fall Fest Vendor – this marketing helps you and us to attract the public and dedicated buyers. (if this is a service you do not want, let us know)

We continue to improve Fall Fest every year with free admission to headliner bands – especially on Sunday – to maintain big crowds. We will bring you the people, you close the sale!

Send in your **application, booth fee, 1 picture of your display and 3-5 product photos and/or menu of all food items you would like to sell. As there are limited spaces**, a selection committee will meet in early July to judge and select, waitlist or decline vendors for Fall Fest. You will be advised immediately and your check/payment will then be deposited.

Applications received after July 7<sup>th</sup> will be selected, if there are still spaces available, based on balance for the show. We will advise you of your status as we are able and your check/payment will be deposited upon your acceptance into Fall Fest. We will maintain a waitlist until Saturday morning of Fall Fest.

Incomplete applications will not be considered. Pictures will be retained by Rotary Fall Fest and returned at Fall Fest. If you have sent pictures in the past and did not receive them back, there is no need to send more.

**Booths-** All spaces are outside- some are on the street & some are in the park. There is no power available. You need to furnish your own tents, tables, chairs, weights, etc. **Generators are allowed for food vendors only as long as they are super quiet- No more than 58 db. There are homes nearby- this will be strictly enforced.**

**No pets** are allowed by vendors in or around your booth with the exception of Service Animals. We had a dog fight years ago, although your dog is friendly and loving, the same cannot be said of all dogs – this is for public safety.

**Townsend Rotary Fall Fest will take no responsibility for any damage or theft** of vendor's product or display facilities; we also take no responsibility for any damage your display, product, tent, etc... cause to someone else.

Fees are non-refundable after September 1, 2017. This is a rain or shine event, **please use sand bags, ice jugs or heavy weights to secure your booth.** Bring space heaters, bug spray and/or fans for your comfort.

Non-approved or questionable items will need to be removed from your booth or you will have to leave the show without a refund. Some **items that are not allowed include:** toys or items that shoot or launch projectiles, bullwhips, pornography, etc... Sale of fire arms is not permitted. Raffle of a fire arms is permitted as long as fire arm is disabled.

**Exhibitors must to be present and open to the public during all advertised show hours.** Fall Fest will start with live music and beer & brats on Friday evening. Friday is optional; you may be open for sales if you choose. You **may NOT** take your booth down before close of the show on Sunday – this hurts the show, your neighbors' ability to continue to sell and is disruptive for the attending public.

**Location:** Heritage Park (1/2 block off Hwy 287 next to the Swimming Pool)

**Set-up Time:** Friday **after 2pm** &/or Saturday starting at **7am**. If you have not checked in by Saturday at **7:30am**, your booth space will be given to the waitlist.

**Vendor Vehicle Parking:** to make room for buying customers, parking will be in designated areas only. **Cars must be moved after unloading and by 9am Saturday and Sunday mornings and may not be brought into the show until there are no crowds.** Parking is across the highway or at least 3 blocks from the show. No driving is allowed in the park.

**When you arrive, check in at the Information Tent in Heritage Park for your space assignment. We cannot guarantee specific requests, but we will do our best.**

**Return completed Application Packages to:**

**Townsend Rotary Fall Fest / P.O. Box 247 / Townsend, MT 59644**

[townsendfallfest@hotmail.com](mailto:townsendfallfest@hotmail.com)

**406-980-1648**

# Townsend Rotary Fall Fest 2017

## Saturday September 30, 10a-6p & Sunday October 1, 10a-5p

### Copy & Save for your records – Mail in the Original

I have read all the information provided and I agree to adhere to the rules set forth by the Townsend Rotary Club for Fall Fest. I understand that I am responsible for my own product and all pertinent requirements.

Vendor Signature \_\_\_\_\_  
(I agree to all Festival requirements and am responsible for my own product and display – required)

Vendor Name (Print) \_\_\_\_\_

Business Name \_\_\_\_\_

Mailing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Phone(s) \_\_\_\_\_

Website / Facebook \_\_\_\_\_

**We will use pictures of your work for publicity purposes and include them in a photo gallery on [www.townsendfallfest.com](http://www.townsendfallfest.com). This helps you and us! We will create an entry for you on the Townsend Fall Fest website Vendor Page and will add links to your Website, Facebook Page. (if you do not want this service, let us know)**

List all products or food you intend to sell: \_\_\_\_\_

(Remember to include: **Crafters: 3-5 pictures – 1 of your display, the rest of your work**  
**Food Vendors: 1 picture of your display, food vendor license, menu)**

We will use the pictures to create a webpage and/or photo gallery for you on the Townsend Fall Fest website.

Special Needs or Requests \_\_\_\_\_  
(park location, street location, sun, shade, accommodation for extra high tent, etc... We will do our best, but no guarantees...)

Judging will be in early July. Fees are non-refundable after September 1, 2017.

Booth Rates:

- 1.) Art & Craft Booths: 10x10 - **\$85.00**
- 2.) Art & Craft Booths: 15x10 - **\$110.00**
- 3.) Art & Craft Booths: 20x10 - **\$150.00**
- 4.) Democrats and Republicans: 10x10 - **\$65.00** (spaces limited)
- 5.) Non-Profit Booths: 10x10 - **\$50.00** (spaces limited)
- 5.) Display Trailer on street: **\$180.00** Size \_\_\_\_\_
- 6.) Food Vendors: **\$325.00**

### **Incomplete applications will not be considered.**

You will be notified by **email** when your registration is received. Notification of the jury's decision will be sent upon their final decision and your check will be deposited at that time.

**Credit card payments** – see Facebook/Townsend Fall Fest, [www.townsendfallfest.com](http://www.townsendfallfest.com) or call 980-1648

**Make checks payable to:** Townsend Fall Fest **Mail to:** Townsend Rotary Fall Fest, PO Box 247,  
Townsend, MT 59644 406-980-1648 **Contact email:** [townsendfallfest@hotmail.com](mailto:townsendfallfest@hotmail.com)